



Gift-In-Kind Donation Form

Donor Name:

Date:

Business Name (if applicable):

Address:

City:

State:

Zip:

Phone:

Email:

Gift Description (and condition):

*Value of Gift:

***NOTE:** The IRS and SVC Foundation's Gift Acceptance Policy requires donors to provide a qualified independent appraisal for gifts valued at \$5,000 and above. **Gifts under \$5,000 must be valued by the donor.**

In the event that the program instructor(s) and/or dean(s) decide the gifted item has become obsolete, worn out or is no longer relevant to the educational pursuits of the College, the Foundation reserves the right to sell this gift and direct all proceeds from the sale to benefit the program to which the item was originally gifted.

Check this box ONLY if you wish to decline this right to the Foundation. The item will be donated, junked or recycled if it is no longer found to be useful to the program or College.

Donor Signature:

SVC INTERNAL USE ONLY

Program Receiving Gift:

Person Responsible for Gift (Instructor/Staff):

Date Gift Received:

Instructor Signature:

Foundation Signature: